

Instruction and Student Services Administrators

Meeting Minutes

December 4, 2019

Present: D. Coates, L. Cosby, P. Eagan, G. Fredericks, C. Gibson, T. Hamann, P. Henning, P. Linden,
D. Lindsley, B. Reynolds, B. Taraskiewicz, L. Thomas, M. Walters

Absent: D. Miller

1. Call to Order – The meeting was called to order at 8:33 a.m.
2. Meeting Minutes of November 6, 2019 were approved as presented.
3. Updates/Input
 - 3.1 Cabinet – An overview of the December 3, 2019 Cabinet meeting was provided. Minutes from the meeting will be available once approved.
 - 3.2 Review of Priorities and Final Agreement – Priorities were reviewed and updated. Guests will be invited to speak as appropriate.
4. Business
 - 4.1 Open Enrollment (Late Registration) – B. Taraskiewicz distributed for review and discussion the document “Summary of Research Findings Regarding Impact of Late Registration.” An overview of the document was provided. P. Eagan and L. Cosby will follow-up with D. Mondoux and E. Pauken on the status of case study reports and report back.
5. Highlights from Our Areas
 - All present reported on events in their areas.
6. Other
 - P. Linden reported on work to pull together a curriculum model that is adult centered and based at AWH. P. Linden also reported on the Academic Master Plan meeting scheduled for this Friday, December 6, 2019.
 - P. Henning updated the group on Perkins 5 and Nursing Self Study reports.
 - B. Taraskiewicz provided a Fit Faculty update and reported on next steps.
 - T. Hamann provided an advisory committee update.
 - B. Reynolds reported on University Center discussions pertaining to the Ferris State Criminal Justice program.
7. Wrap-up/Next Steps/Agenda Items
8. Next Meeting: January 22, 2020 at 8:30 a.m. in room 9318 – SSC Conference Room
9. Adjourn – The meeting adjourned at 10:20 a.m.